Assessment Plan Template

Focus on specific learning goals
1. What are the one or two learning outcomes on which you are focusing?

2. Why have you selected these learning outcomes? Does this plan address the least effective component of your major?

Take stock of existing evidence
3. What relevant evidence do you or others at your institution currently have about (a) where your students start, (b) what their education is like, and (c) where they end up that would be relevant to your assessment plan? Who will you talk to on campus to see if any other relevant evidence already exists?

Collect evidence going forward
4. How will you gauge where your students start on these learning outcomes?

5. How will you gauge elements of students' educational experience in your major that may influence the extent to which they are achieving these learning outcomes?

6. What assignments, surveys, rubrics, or other means will you use to evaluate students' progress on these learning outcomes?

Develop timeline and implementation plan
7. Starting with what you will do immediately after this workshop, list the steps you will take over the next year to implement this plan, along with approximate dates for each step.

8. What professional development opportunities will you need to implement this plan? How will you address this need?

9. When will you and your colleagues meet to discuss what you're learning as a result of this work?

10. How will you gauge the success of your plan?

11. List the individuals whose support you will need to successfully implement this plan. How will you get their support?

12. List the political, resource, or other challenges you anticipate in implementing this plan. How will you address these challenges?